

**MAITRIPA INSTITUTE TUITION & FEES
INFORMATION SHEET FOR NEW STUDENTS 2008**

Maitripa Institute's Administrative Office collects deposits, tuition, and enrollment fees received through the application process. It collects tuition dues during our designated registration period at the start of each semester and will send out reminders of dues for each type of payment type selected by the student. Payment is due upon receipt of notice. All accounts should be up to date for the students to be able to attend each session and to receive final grades. A student that fails to comply with his/her financial obligations will be contacted by our Financial Office. Students not complying with financial obligations may be asked to withdraw from the program.

A student may terminate enrollment at any time by written notice of intent to Maitripa Institute by mail, hand delivery or fax to Maria Garcia at the Administrative Office.

Refund Policy

If the student cancels the enrollment contract before the semester begins, Maitripa Institute will refund the money owed to the student within 30 days after the notice for cancellation has been received by the school. Students will be fully refunded within 30 days if the school cancels or discontinues a course.

Fees & Refunds

Maitripa Institute will maintain fees and refund policies that are fair and uniformly applied to all students. Maitripa Institute will not change its fee policy during an academic year and will announce possible changes previous to the registration period before the start of a new academic year. Currently Maitripa Institute's academic year runs from January to December.

- Tuition will be charged by the credit hour for instruction during an academic semester. No student is obligated to pay for tuition charges for a term that has not commenced if the student withdrew, or for a term that was truncated by cessation of school services.
- A non-refundable application fee of \$25 must accompany each application for admission.
- A non-refundable registration fee of \$150.00 is required by Maitripa Institute when the student first accepts admission to the Regular Program. This amount is applicable to the student's tuition costs.
- Maitripa Institute will refund 100% of the amount paid for tuition upon written cancellation prior to the first day of instruction.
- After instruction begins, Maitripa Institute will refund tuition in the following manner:

Class time elapsed	Amount of Refund
Up to 10%	90% of tuition paid
Up to 25%	75% of tuition paid
Up to 50%	50% of tuition paid

- After classes begin for a term, any student who withdraws from a course is eligible for partial refund through the middle week of the term. Refunds shall be based on unused instructional time and shall be prorated as stated above.

Program Tuition 2008

\$291 per credit hour per semester

\$2037 for 7 credits per semester

\$2619 for 9 credits per semester

Costs of Attending Maitripa Institute for Full-Time Students, 2008 School Year

Tuition:	\$4074
Books:	\$400
Living Expenses:	\$12,700
Miscellaneous:	\$20000
Total:	\$19,174

Please refer all financial queries to:
Maitripa Institute - Administrative Office, c/o Maria García
1119 SE Market St., Portland, OR 97214
503-235-2477, admin@maitripa.org